

Public Works Department, Rajasthan

Nirman Bhawan, Jacob Road, Jaipur

Advertisement No. – PWD/IQM/01/2021

Empanelment of Independent Quality Monitors (IQMs) for inspection of Road, Building and Bridge Work.

PWD proposed to empanel senior civil engineers not below the rank of Executive Engineer, retired from Central/State Government Departments/Organizations, Public sector undertaking (PSUs) and serving/retired faculty members of Government engineering colleges/IITs/NITs/Government research institutes, Private consultants, Private consulting firm etc who have worked/consulted in the field of roads/Buildings/bridges construction to work as Independent Quality Monitors (IQMs). The IQMs shall be required to carry out field inspection of roads, buildings and bridge works spread over 2-3 districts in the State, in a span of 10-12 days in a month.

The details of eligibility and selection criteria, application format, guidelines for inspection, honorarium and travelling allowances admissible to IQMs etc. may be seen at PWD website.

The application shall be sent only through e-mail on acez1jpr.pwd@rajasthan.gov.in. Interested candidates should send their duly recommended application, complete with all documents and one consolidated pdf file (not more than 10 MB size) in the prescribed format so as to reach by **12.08.2021 (the last date of application).**

In case of delay in getting the application recommended by the recommending authority as mentioned in the selection criteria **the advance copy of the application MUST be received by 22.07.2021. In such case, the recommendation of the recommending authority must reach PWD on the aforesaid email, latest by 12.08.2021.** Applications received after the last date of application (12.08.2021) shall not be considered. PWD shall not be responsible for any delay in receipt of application due to network, connectivity issue or any other reasons.

The IQM shall be empanelled separately for inspection of building works, road works and bridge works. The selection criteria for empanelment as IQM, are given at **Annexure-I**. The application format for empanelment is given at **Annexure-II**. The format of recommendation is enclosed at **Annexure-III(a)** and **Annexure-III(b)**. Upon selection, the provisionally empanelled IQM is required to sign a code of conduct given at **Annexure-IV**, and has to undergo a mandatory orientation program before empanelment. Details of honorarium and travelling allowances etc. as currently payable to IQMs are given at **Annexure-V**.

UBN No. PWD2122SSOB02058

 16/6

(SUNIL SAXENA)

Additional Chief Engineer
PWD Zone-I Jaipur

Government of Rajasthan State Public Procurement Portal

NIB Details


Print Close

Department Details:


Department Name: CE Public Works Department
Department Type: State Government Department
Procuring Entity Name: Mr. Amit Garg
Procuring Entity Contact: Email: eecitydn3jaipur[at]gmail[dot]com, Mobile: 9414405550
Office Address: PWD City Division III Jaipur, Nirman Bhawan, Jacob Road, Civil Lines, Jaipur, Jaipur, (Jaipur), PIN:302006, Phone No.:1415110523, Fax No.:

NIB Details:

NIB Code: PWD2122A0445
NIB Reference no.: NIT 3/2021-22 POI MONITOR

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Publish Bid Details:

Cover(s)	Document	Bid Title / (UBN)	Amount(₹)	Bid Type	Open Date	End Date
1	 Size : 1.54 MB [English]	NIT NO 3/2021-22 FOR ADVERTISEMENT NO PWD/IQM/01/2021 EMPLANELMENT OF INDEPNEDENT QUALITY MONITORS (IQMs) FOR INSEPCITON OF ROAD, BUILDING AND BRIDGE WORK (PWD2122SSOB02058)	₹ 1.00	Services	12/08/2021	12/08/2021

Bid Details:

Bid Title: NIT NO 3/2021-22 FOR ADVERTISEMENT NO PWD/IQM/01/2021 EMPLANELMENT OF INDEPNEDENT QUALITY MONITORS (IQMs) FOR INSEPCITON OF ROAD, BUILDING AND BRIDGE WORK
Bid Type: Services
Bid Sub Type: Consultancy Services
Bid Pattern: Open Competitive Bidding
Bid Amount: ₹ 1.00
Bid Required in Cover(s): 1
First Appeal Hearing Authority: Chief Engineer
Second Appeal Hearing Authority: Principal Secretary
Is Emergency Procurement OR Relaxation U/R 40(1) or 43(6) or 43(7)? Yes

Critical Dates:

Bid Upload Date: 18/06/2021
Bid Publish Date: 18/06/2021
Bid Submission End Date: 12/08/2021
Bid Open Date: 12/08/2021

Vimal Kumar Gupta, Joint Secretary, Finance (G & T) Department

Finance (SPFC) Department, Govt. Secretariat, Jaipur (Rajasthan) - 302 005
Contact No.: (Technical Help) 0141-2743455
Email: cao[dot]spfc[at]rajasthan[dot]gov[dot]in
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National Informatics Centre

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Advertisement No. – PWD/IQM/01/2021
Selection criteria for empanelment of
Independent Quality Monitors (IQMs)

Criteria No. 1 - The candidate should be a Diploma/ Degree in Civil Engineering from a recognized Institution .

Criteria No.2

(i) - **For inspection of Road Projects**- The candidate should have retired from the post not below the level of Executive Engineer or equivalent from a Govt. organization, Central/State public sector undertakings (PSUs) or their subordinate offices. Serving and retired faculty members of Government engineering colleges/ IITs/ NITs/ Government research institutes, Private consultants, Private consulting firm etc. who have worked/ consulted in the field of road construction can also apply.

(ii) - **For inspection of Bridge Projects**- The candidate should have retired from the post not below the level of Executive Engineer or equivalent from a Govt. organization, Central/State public sector undertakings (PSUs) or their subordinate offices. Serving and retired faculty members of Government engineering colleges/ IITs/ NITs/ Government research institutes, Private consultants, Private consulting firm etc. who have worked/ consulted in the field of bridge construction can also apply.

(iii) - **For inspection of Building projects** - The candidate should have retired from the post not below the level of Executive Engineer or equivalent from a Govt. organization, Central/ State Public sector undertakings (PSUs) or their subordinate offices. Serving and retired faculty members of Government engineering colleges / IITs/ NITs/ Government research institutes, Private consultants, Private consulting firm etc. associated with building design, supervision and consultancy work can also apply.

Criteria No.3 - No applicant would be allowed to work as IQM after completing the age of 67 years, therefore, the applicant should not have attained the age of 65 years on the last date of application so that the applicant is able to work as IQM for approximately 2 years, subject to satisfactory performance.

Criteria No. 4 - A candidate who has not worked with any organization cumulatively for 3 years after retirement shall not be eligible. This will be applicable only to those candidates who apply after 5 years of their retirement.

Criteria No. 5 (Qualification Criteria)

(i) - **For Road Work** -

Educational Qualificational: Diploma (Civil Engineering)/B.E. (Civil Engineering)

Experience (a) for diploma holder: 15 years in design / planning / monitoring/ Execution / Teaching/ consultancy maintenance of roads.

(b) for B.E. degree : 10 years in design / planning / Monitoring Execution / Teaching// consultancy / Maintenance of roads.

Retired Executive Engineer from Govt. will be preferred.

(ii) - **For Bridge Work -**

Educational Qualificational: Diploma (Civil Engineering)/B.E. (Civil Engineering)

Experience (a) for diploma holder : 20 years in design / planning / monitoring/ Execution / Teaching/ consultancy maintenance of road/bridge with involvement in construction of atleast one high level major bridge.

(b) for B.E. degree : 15 years in design / planning / Monitoring Execution / Teaching// consultancy / Maintenance of road/bridge with involvement in construction of atleast one high level major bridge.

Retired Executive Engineer from Govt. will be preferred.

(iii) - **For Building Work-**

Educational Qualificational: : Diploma (Civil Engineering)/B.E. (Civil Engineering)

Experience (a) for diploma holder: 15 years in design / planning / monitoring/ Execution / Teaching/ consultancy maintenance of Building.

(b) for B.E. degree : 10 years in design / planning / Monitoring Execution / Teaching// consultancy / Maintenance of Building.

Retired Executive Engineer from Govt. will be preferred.

Criteria No. 6: Recommending Authority:

(i)- The candidate, who has retired from *Government/ PSU*, should have been recommended by the concerned State Government or by Government of India organization or administrative head of the PSUs, as applicable, clearly indicating that his integrity is not questionable.

(ii)- For serving & retired faculty members of State Government engineering colleges/ State Government research institutes/ IITs/ NITs/ research institutes of Central Government, the candidature should be recommended by the head of the institute. While recommending, the head of the institute should also certify that the candidate has high ethical standards and his/her integrity is not questionable.

(iii)- In case of Private consultants, Private consulting firm etc. has to submit the certificate regarding their high ethical standards & integrity from their head of institution/ firm.

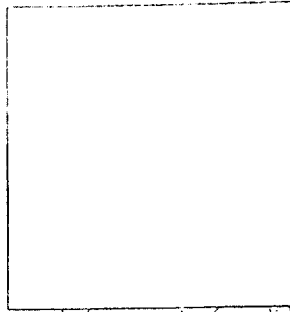
Criteria No.7 - The candidate should be willing to work as Independent Quality Monitor with high ethical standards and sign the code of conduct.

Criteria No. 8- The reporting is to be done through web & mobile based applications. The candidate, therefore, should have working knowledge of computers and smart phones or be willing to learn the same in requisite period.

Advertisement No.: PWD/IQM/01/2021

The application should be mailed to
latest by, 2021.

Application for Empanelment as Independent Quality Monitor



(recent passport size coloured photograph of candidate to be pasted in the box)

1. **Name:**
(as per service records):

2. **Date of Birth:**
Date/ Month/ Year
(in words)

3. (i) **Date of Retirement from Govt. Service:**
Date/ Month/ Year
(in case of retired officer)

- (ii) **Date of Regular Appointment in Academic/ Research Institute: ...**
Date/ Month/ Year
(in case of working officials)
- (iii) **Date of Appointment as Private consultants / in Private consulting firm etc : ...**
Date/ Month/ Year
(in case of private officials)

4. **Communication Address:**

5. **Contact Information:**
 - (a) Residence base phone:
 - (b) Mobile No(s). :
 - (c) e-mail Id. (in CAPITAL LETTERS):

6. Educational & Professional Qualifications:

(as per Selection Criteria No. 1)

Sl. No.	* Diploma /Degree	Year of Passing	Subject / Discipline / Specialization	University/ Institute	Remarks
1.	Diploma				
2.	Bachelors Degree				
3.	Masters Degree				
4.	Doctoral Degree				
5.	Other Degree				
6.					
7.					

* enclose copy of Certificates

7. (i) PAN** number-

** enclose copy

8. Employment record of last 10 years of Government/ Private service:

(as per Selection Criteria No. 5)

Sl. No.	Organisation/ Department	Post Held / Level ***	Duration		Details of work experience
			From	To	

*** EE/ SE / Addl. CE/ CE/ E-in-C/Secretary/ Professor/ Associate professor

9. Employment record post retirement:

(as per Selection Criteria No. 4)

Sl. No.	Organisation	Position held	Duration		Details of work experience
			From	To	

10. Field of Specialization / Special Interest (if any):

11. Post from which retired: (as per Selection Criteria No. 2)

12. Other Details (Membership of professional bodies, authorship of technical papers, consultancies, etc.) {May attach extra sheet if needed}

13. Application made for Inspection of: (Check any ONE BOX)

Road Projects:

Bridge Projects:

Road & Bridge Projects:

Building Projects:

Please attach the list of bridge works associated with:
(if applying for inspection of building projects / bridge projects / Road projects / Road & bridge projects)

14. Whether any departmental enquiries / corruption cases initiated against the candidate, during service period: (Yes/No)

If yes, - results of the same:

15. Whether the recommendation of the concerned State Govt. / Govt. of India organization / Private organization enclosed: (as per Selection Criteria No. 6): (Yes/No)

If no, whether it will be provided by,2021? (Yes/No)

16. Willingness to work as IQM:

(a) The undersigned is maintaining good health and is willing to take up field inspection assignments and other office works as Independent Quality Monitor.

(b) I understand that I may be assigned to carry out field inspections in any District in accordance with the Guidelines.

Declaration: I hereby declare that the details furnished above are true and correct to the best of my knowledge. In case any of the above information is found to be false or misleading or misrepresenting, I am aware that I may be held liable for it and my empanelment as IQM may be immediately cancelled and necessary action, as deemed fit, may be taken against me.

Date:

Place:

Signature.....

Name of applicant:.....

Annexure-III (a)

Recommendation for Empanelment as Independent Quality Monitor

(For retired Government/ PSU engineers/ Private consultants/ Private consulting Firms etc.)

(On the letter head of the recommending authority. It should have full name, designation, address and telephone number of the signatory, so that it can be verified)

Date.....

To,
Chief Engineer & Additional Secretary,
Public Works Department,
Government of Rajasthan, Jacob Road,
Civil Lines, Jaipur- 30206

Subject: Recommendation for Empanelment as Independent Quality Monitor (IQM).

Sir,

Shri.....(name of the candidate), was a regular employee of the(name of the State Government department/ Government of India organisation/ PSU/ Private consultants/ Private Consulting Firm) and has retired from the active service on(date of retirement).

2. Shri (name of candidate) has high ethical standards and his/ her integrity is beyond doubt. No penalty related to corrupt practices was imposed on him during his active government/ private service and no departmental enquiry is pending against him.

3. This department/ organization has no objection for his empanelment as Independent Quality Monitor.

Yours sincerely,

Signature of the recommending authority
(name, designation, phone, address)

Recommendation for Empanelment as Independent Quality Monitor

(For serving/ retired faculty members)

(On the letter head of the recommending authority. It should have full name, designation, address and telephone number of the signatory, so that it can be verified)

Date.....

To,
Chief Engineer & Additional Secretary,
Public Works Department,
Government of Rajasthan, Jacob Road,
Civil Lines, Jaipur- 30206

Subject: Recommendation for Empanelment as Independent Quality Monitor (IQM).

Sir,

Shri.(name of the candidate), is a regular/ retired faculty member of this of the(name of the State government engineering college/State government research institute/IITs/ NITs/ research institute of central government) and has joined this institute as regular employee on(date of joining the institute). He retired on(date of retirement, if applicable).

2. Shri (name of candidate) has high ethical standards and his/ her integrity is beyond doubt. No penalty related to corrupt practices has been imposed on him during his active government service and no departmental enquiry is pending against him.

3. This institute/ organization has no objection for his empanelment as Independent Quality Monitor.

Yours sincerely,

Signature of the recommending authority
(name, designation, phone, address)

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FOR INFORMATION - NOT TO BE SUBMITTED ALONG WITH THE APPLICATION
(to be signed and submitted after selection as IQM)

Annexure-IV

**Code of Conduct for Independent Quality Monitors (IQMs),
Engaged by Public Works Department, Government of Rajasthan**

Introduction

The purpose of Code of Conduct is to ensure an ethical conduct in the third party inspection of works.

The objective of third tier of quality management mechanism is to independently verify that the quality of works executed by PWD confirms to the prescribed Standards and to see whether the prescribed quality management mechanism in the State is effective. The role of this tier is also to provide guidance to the State implementation machinery and the field engineers rather than '*fault finding*', as such; the basic duty of the IQM is to inspect the works as per the guidelines prescribed by PWD and prepare inspection report giving clearly his findings and suggestions for improvement. High ethical conduct is expected of the person who is engaged as Independent Quality Monitor.

A code of conduct is necessary and appropriate for the Independent Quality Monitors because of the trust placed in the independent quality management system. The Code of Conduct extends beyond the definition of independent quality monitoring to include two essential components:

1. Principles that are relevant to the profession and practice of independent quality monitoring of works;
2. Rules of Conduct that describe behavioral norms expected of Independent Quality Monitors. These rules are an aid to interpreting the Principles into practical applications and are intended to guide the ethical conduct of Independent Quality Monitors.

Applicability

This Code of Conduct applies to both individuals and entities that provide independent quality monitoring services.

Principles

Independent Quality Monitors are expected to apply and uphold the following principles:

· **Integrity**

The integrity of Independent Quality Monitors establishes trust and thus provides the basis for reliance on their judgment.

· **Objectivity**

Independent Quality Monitors exhibit the highest level of professional objectivity in gathering, evaluating and communicating information about the activity or process being examined. Independent Quality Monitors make a balanced assessment of all the relevant circumstances and are not unduly influenced by their own interests or by others in forming judgments

· **Confidentiality**

Independent Quality Monitors respect the value and ownership of information they receive and do not disclose information without appropriate authority unless there is a legal or professional obligation to do so.

· **Competency**

Independent Quality Monitors apply the knowledge, skills and experience needed in the performance of independent quality monitoring services.

Rules of Conduct

1. **Integrity**

Independent Quality Monitors:

· Shall perform their work with honesty, diligence and responsibility.

· Shall observe the law and make disclosures expected by the law and the profession.

· Shall not knowingly be a party to any illegal activity or engage in an act that brings discredit to the profession or to the organization for which the IQM is working.

Shall respect and contribute to the legitimate and ethical objectives of the organization for which IQM is working.

Shall not take Spouse/Close relations during inspection visits.

2. Objectivity

Independent Quality Monitors:

Shall not participate in any activity or relationship that may impair or be presumed to impair their unbiased assessment. This participation includes those activities or relationships that may be in conflict with the interests of the organization and the programme for which the IQM is working.

Shall not accept anything that may impair or be presumed to impair their professional judgment.

Shall disclose all material facts known to them that, if not disclosed, may distort the reporting of activities under review.

Shall endeavor in guiding the executing machinery on correct technical procedures in Rural Road building.

3. Confidentiality

Independent Quality Monitors:

Shall be prudent in the use and protection of information acquired in the course of their duties.

Shall not use information for any personal gain or in any manner that would be contrary to the law or detrimental to the legitimate and ethical objectives of the organization or the programme for which the IQM is working.

4. Competency

Independent Quality Monitors:

Shall perform independent quality monitoring in accordance with the *Guidelines issued from time to time by PWD, Government of Rajasthan.*

Shall continually improve their proficiency and the effectiveness and quality of their services.

The upper age limit for working as IQM shall be upto the age of 67 years subject to satisfactory performance and good conduct.

I am aware that as IQM, I may be assigned the duty for inspection of PWD works in any district of State and I will abide by it. I am also aware that empanelment as IQM not necessarily means that I shall be assigned duty every month.

As IQM, I will attend assignment of inspection within three months of successfully attending the orientation-cum-training programme, failing which; I can be de-empanelled as IQM. I will also not work as State Quality Monitor (SQM), for any State upon successfully attending the Orientation-cum-training programme as IQM.

I, hereby give my acceptance to the Code of Conduct to work as Independent Quality Monitor.

Signature.....
....

Name.....

Address.....

.....

.....

Contact No.....

Office Order

Annexure-V

Details of Honorarium and Travelling Allowance payable to Independent Quality Monitors

The Honorarium & Travelling allowance for IQM's relating to rates of Honorarium, Taxi/own car charges, Mileage Allowances, Daily Allowances, Lodging, Reporting Allowances and Mode & Class of travel etc. Entitlements of IQM's are as given below:-

1. Journey by Rail:-

The IQMs will be entitled to reimbursement of fares for journeys performed on official duty by different means of transports as given below subject to actual expenditure:-

- i. IQMs are allowed to travel by AC 1st Class of train. This will be uniformly applicable to all IQMs.
- ii. The IQMs should submit all their documents in support of the claim in original.
- iii. The journey should be undertaken by the shortest route, as laid down in Government of Rajasthan rules and regulations.
- iv. Expenditure incurred on two components viz. travel insurance and service charges for bookings made through pvt. travel agencies are not reimbursable. However, in the case of bookings made directly through the Govt. of India authorized travel agents, Indian Railway Catering and Tourism Corporation (IRCTC), travel insurance is as inbuilt component of the ticket and no extra charges are levied. Similarly, no service charges are payable for booking made through these agencies.
- v. Any cancellation of the tour programme may be made only after receipt of written communication from PWD.

2. Journey by Road

- i. All IQMs may travel by road by any public transport and will be reimbursed actual fare subject to production of the ticket.
- ii. If the IQM travel by taxi, the reimbursement will be restricted to rail fare as per entitlement subject to actual. The claims should be supported by a bill/receipt for travel by taxi. Taxi fare at rates prescribed from time to time will be allowed in cases where places are not connected by rail. The allowed rate for taxi is Rs. 8 per km.
- iii. For travel by own car, claim will be regulated as in sub-Para-2 above.

3. Mileage Allowance

- i. IQM will be entitled to claim Mileage allowance at a fixed rate prescribed from time to time, for each journey between residence to railway station/bus-stand and back. Similar allowance will be paid from railway station/bus-stand to the district Head Quarter allotted for inspection and back. The rate fixed for

2
11/06

- mileage allowance is Rs. 350 per journey.
- ii. No mileage allowance will be paid where taxi charges at prescribed rates under rule 2(ii) and 2(iii) are being paid.
 - iii. No allowance will be paid where Project/Government vehicle is provided.
 - iv. To claim mileage allowance IQM is required to give certificate that no transport was provided by PWD for the journey for which Mileage Allowance has been claimed.

4. Daily Allowance

- i. Daily Allowance for each day of absence from his Headquarters will be paid at the rate is Rs. 500 per day.
- ii. No Daily Allowance will be payable if the absence from his headquarter in a day is less than six hours.

5. Lodging Charges during journey

- i. In case arrangement for stay is made by PWD no lodging charges will be payable. However, where no lodging arrangement are made by PWD, IQM will be paid actual lodging charges limited to upto Rs. 2500/- per day (maximum 10 days limited to 25000/- per month) subject to production of original receipt.
- ii. In cases where IQM stay in guest houses/circuit houses of State Government/PSUs etc. reimbursement for lodging charges will be as per actual of these guest houses on production of original receipts.
- iii. The Hotel/Guest House bill should be in the proper bill form indicating the bill no, date, GST no. etc.
- iv. Name of the officer who stayed in the hotel should be clearly mentioned.
- v. The necessary certificate that the payment of the Hotel bill has been made by the concerned IQM should be endorsed on the bill.
- vi. A certificate should be clearly given on the TA bill that lodging /boarding arrangement has not been made by PWD authority. In case of lodging arrangement is made by the PWD authority no reimbursement of lodging charges will be made.

6. Reporting Allowance

- i. IQM's will be paid reporting Allowance to cover the charges for report preparation and postage etc. at the rate is Rs. 400/-per district (limited to Rs 800/- per month for two districts).
- ii. A sum of Rs. 200/- per month expenditure on account uses of internet Connectivity on Mobile Hand set during road inspections would be paid to the IQMs only for those months during which at least five inspections have been conducted by them. In case of less than five inspections in a month, no payment would be made to the IQM.

7. Honorarium

- i. Honorarium for each day of field inspection and discussions with PIUs and the other concerned staff will be paid at the rate of Honorarium is Rs. 2500/- per day.
- ii. Honorarium is restricted to a maximum of 10 days per month.



8. Revision of rates

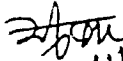
The rates may be revised by competent authority from time to time.

9. Interpretation

In interpretation of any clause, the decision of Administrative Department shall prevail.

10. Power to relax

Power to relax in exceptional circumstances rests with the Administrative Department.



11/6/2021
Chief Engineer & Addl Secretary,
PWD, Rajasthan Jaipur

CE(QC)/SE(QC)/2021-22/IQM/D- 37

date: 11/06/2021

Copy forwarded for information and necessary action -

- (i) PS to Principal Secretary, PWD Rajasthan Jaipur
- (ii) PS to Secretary, PWD Rajasthan Jaipur
- (iii) PS to Chief Engineer (NH/Roads/Building/QC/PMGSY/Electrical), PWD Rajasthan, Jaipur


11/6/2021
Chief Engineer & Addl Secretary,
PWD, Rajasthan Jaipur