

OFFICE OF THE CHIEF ENGINEER, PWD, RAJASTHAN, JAIPUR.

No.CE(QC)/OPRC/Website/D- 94

Dated:- 20-9-16

Minutes of Meeting

A meeting was convened under the chairmanship of the Chief Engineer & Additional Secretary PWD on 14-09-2016 at 3.00 PM regarding updating of new website of Public Works Department, providing contents & information regularly. Following officers were present:

1. The Chief Architect, PWD
2. The Addl. Chief Engineer (OPRC), PWD
3. SE cum TA-I/SE (Road)/SE(D&S), PWD
4. Joint Director (IT), PWD
5. EE (HQ)/EE(P&M), PWD

1. It was decided that all information to be updated on New PWD website, will be provided by the respective Nodal officers of all concerned cells latest by 01-10-2016 positively to the Jt. Director (IT), so that it can be uploaded within time. Further, it was also decided that this information should be provided on subsequent first day of every month by all the Nodal officers to the Jt. Director (IT) for regular updating of the PWD website.
2. All information to be uploaded in designated sections should be categorized further by making sub-sections as in the case of information under the category "Administration", so as to simplify the accessibility to the users.
3. Status Note is to be edited properly by the Deputy Director (Stat.) before uploading on the website.
4. Under the section "Cadre" on the webpage, the information of technical/non-technical/ministerial staff should be available as regards sanctioned cadre strength, latest seniority lists/Civil lists etc.
5. In Architectural section, type design of few administrative/residential Govt. buildings is to be uploaded with remarks "forecast estimate purpose only".
6. Outdated information needs to be deleted from website and need thorough scrutiny at the end of Nodal officers.


20/9

7. All the information like circulars/office orders etc should be in chronological order, so that the user can easily search the desired document.
8. All latest technical orders/establishment orders shall be uploaded on day-to-day basis and its easy accessibility to be ensured.
9. The BSR of every circle should be uploaded on public domain and shall be updated consequently.
10. The DLP link provided as "icon" at homepage should be converted into section on "menu" and accessible to the citizen. It should be open on public domain.
11. All new sanctions shall be uploaded as and when issued, immediately on a section to be created under "menu"

The meeting ended with vote of thanks to the chair.

(G.N. Goyal)

Additional Chief Engineer (OPRC)
PWD Rajasthan, Jaipur.

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Dated:-

Copy to the following for information and necessary action :-

1. PS to the Addl. Chief Secretary, PWD & Infra, Rajasthan, Jaipur.
2. PS to the Secretary, PWD, Rajasthan, Jaipur.
3. PS to the Chief Engineer & Addl. Secretary, PWD Jaipur.
4. PS to the Chief Engineer, NH/Building/QC/PMGSY/SS, PWD
5. The Chief Architect/Horticulturist, PWD
6. The Addl. Chief Engineer, Administration/PPP/BOT/World Bank/Electrical /Mechanical, PWD, Jaipur.
7. The Superintending Engineer cum TA-I, PWD, Jaipur.
8. The Superintending Engineer, Roads / Building /BOT /SS /PMGSY /NH/Traffic/D&S/World Bank, PWD, Jaipur.
9. The Joint Director (IT) PWD, Jaipur.
10. The Deputy Director (Stat.), PWD, Jaipur.
11. The Executive Engineer, HQ/QC/D&T, PWD, Jaipur.

Additional Chief Engineer (OPRC)
PWD Rajasthan, Jaipur.